



UTAH DBE NEWSLETTER

Editor: Beverly Crawford, UDOT DBE Coordinator/Certifying Officer Summer 2007

DBE Training Opportunities at UDOT

UDOT DBE/EEO/Labor Training

Sign up to take the Utah Department of Transportation DBE/EEO/Labor Training. The training dates and sign up information for training is now electronically posted on the UDOT Civil Rights Web Page. Go to UDOT's home page, www.udot.utah.gov and click on Civil Rights under Quick Links on left. Under Article Listing on the Civil Rights Web page, click on Civil Rights Training.

The training dates for the remainder of the year are as follows:

Sept 11, 2007 Time: 1:00—4:00

Nov 7, 2007 Time: 1:00—4:00

Read the details and sign up on-line. This training is mandatory for DBE's who intend to work on UDOT projects. It is advisable to take this training at least once a year to find out what requirements have been changed or updated. UDOT is streamlining and has implemented new electronic processes.



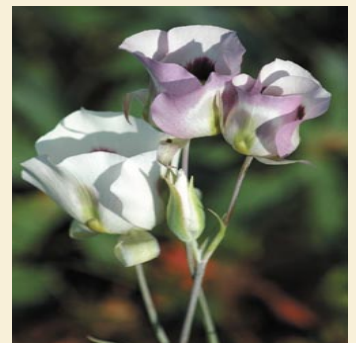
FOR BIDDING OPPORTUNITIES SEE PAGES BELOW

Special Points of Interest

- DBE Annual Goal Setting
- New DBE Size Standards
- SBA Innovative Online Training Course
- Increase Access To Bonds

Bidding Opportunities

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ANNUAL DBE GOALS ARE BEING SET FOR FEDERAL FISCAL YEAR "2008" (Oct. 1st thru Sept 30th)

UDOT

UDOT's Proposed Overall DBE Goal for FY2008 is 8.0% (3.8% Race Conscious and 4.2% Race Neutral participation). Go to the UDOT Civil Rights web page to view the methodology. Comments are being accepted. <http://www.udot.utah.gov/main/f?p=100:pg:6295647984513172889:::1:T,V:198>,

UTA

UTA's final Overall DBE Goal for FY2008 is 9.4% (6.6% Race Conscious and 2.8% Race Neutral participation). The goal has been submitted to FTA.

SLCDA

Salt Lake City Department of Airports will use the same goals as they had for 2007, which are: Construction Overall Goal 8.2%, 4.0% Race Conscious and 4.2% Race Neutral participation. Concessions is Race Neutral only. SLCDA is currently performing a disparity study which should be completed by Dec. 31, 2007.

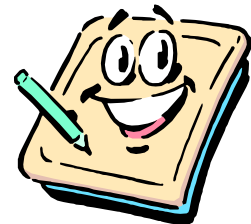
ACCOUNTING TIP: INCREASE IN IRS MILEAGE RATE

Effective January 1, 2007, the standard mileage rate for the use of a car is 48.5 cents per mile. The rate for 2006 was 44.5 cents per mile.

Self-employed people can deduct their business miles driven using this rate.

To qualify for the standard mileage rate, you must use it the first year you use a car in your business.

You can't use the standard mileage rate if you have claimed accelerated depreciation deductions in prior years, or have taken a Section 179 deduction for the vehicle.



REALLY GREAT WEB SITE

SCORE OFFERS TYPEABLE TEMPLATES FOR YOUR BUSINESS:

www.score.org/template_gallery.html

- Business Plan for a Start-up Business
- Bank Loan Request for Small Business
- Business Plan for an Established Business
- Balance Sheet (Projected)
- Bank Loan Request for Small Business
- Breakeven Analysis
- Cash Flow Statement (12 Months)
- Competitive Analysis
- Financial History & Ratios
- Loan Amortization Schedule
- Non-disclosure Agreement



NEW DBE SIZE STANDARDS

EFFECTIVE MAY 2, 2007

Recently, the US Department of Transportation (USDOT) made some adjustments to the DBE Program's Size limits (see 49CFR23 and 26.65 business size determinations). The Department of Transportation amends the size limits in order to ensure that the opportunity of small businesses to participate in the DBE program (which applies to State and local highway, transit, and airport recipients of DOT financial assistance) remains unchanged after taking inflation into account.

The former cap was \$19,570,000 and the **new cap** is now **\$20,410,000**. This adjustment will impact both Airport Concessionaire DBE's (ACDBE) and regular DBE's.

The DBE Program follows the Small Business Administration's (SBA) size standards by NAICS Code, either by the three-year average gross receipts or by number of employees.

- Current Small Business Size Standards, <http://www.sba.gov/size/sizetable2002.html>
- Size Standards and North American Industrial Classification Codes (NAICS), <http://www.sba.gov/size/moreonsize.html>

The SBA size standards for **specialty trade construction contractors** is an average gross limit of **\$13 million**.

The **limit for engineers** is **\$4.5 million** and **\$6.5 million** for **environmental consultants**.

However, the SBA's size standard for **heavy construction** is \$31 million and that is where the SBA and USDOT DBE size standards differ. **The USDOT size "ceiling" or cap applies no matter how high the SBA's size standards go.**

The Airport Concessions (ACDBE) size limits are adjustments for inflation. The last adjustment was in 1992. In the ACDBE Program, the **size limit for car rental companies** is **\$63,710,000** in three-year gross Receipts (up from \$40 million), **\$750 million in assets for banks and financial institutions** (up from \$257 million) and now most **airport concessions have a size limit of \$47.78 million dollars**. These limits are much higher because of industry requirements.

U.S. Small Business Administration—News Release

Release Date: July 9, 2007

Contact: Cecelia Taylor (202) 401-3059, Release Number: 07-41

Internet Address: <http://www.sba.gov/news>

SBA and Trump University Launch Innovative Online Training Course for Entrepreneurs

WASHINGTON - The U.S. Small Business Administration and Trump University have teamed together to develop a [new free online training course on How to Start a Business on a Shoestring Budget](#), designed to help entrepreneurs understand how to take their small business ideas to market despite limited outside resources.

The SBA and Trump University have combined the best that each organization offers, bringing together a vast array of resources, information and experts to guide students through the essentials of planning and Executing a business idea by bootstrapping, a common method used to minimize the amount of outside debt and equity financing needed from banks and investors.

How to Start a Business on a Shoestring Budget is a self-paced course available through the SBA's Small Business Training Network, a virtual campus of business courses, trainings, education resources, learning Tools and information assistance at www.sba.gov under the "Training" icon. It is a creative training experience and interactive assessment tool that features fictional entrepreneurs who are engaged in raising money for their small businesses, while the student entrepreneur provides advice on how to help evaluate readiness for starting a business. An added highlight is the availability of "Ask the experts" video clips, which are strategically featured throughout the course.

"We are pleased to work with an experienced leader in online education," said SBA Administrator Steven Preston. "The cosponsorship with Trump University is an inventive partnership that provides the best in small business resources to students of entrepreneurship, while offering a unique opportunity to learn about one of the most challenging areas of starting a small business-business financing."

The course helps to evaluate eight key areas of business start-up on a shoestring, including what it takes to make something out of nothing, market research for the budget minded, budget branding and what to do when you out-grow your bootstraps.

The SBA's Small Business Training Network at www.sba.gov/training offers a range of online business training and counseling tools to assist entrepreneurs with business start-up, from developing marketing Strategies to effective employee management. It also provides valuable information for existing small business owners. The training network is an easy-to-use tool that provides 24-hour access to business courses via the Internet.

About the SBA:

The U.S. Small Business Administration is the nation's largest financial backer of small businesses. The SBA's programs and services help business owners start, run, and grow their businesses, and provide a range of financial, technical, and management assistance. The SBA also plays a major role in the government's disaster relief efforts by making low- interest recovery loans to both homeowners and businesses. America's 25 million small businesses employ more than 50 percent of the private work force, generate more than half the nation's gross domestic product, and are the principal source of new jobs in the U.S. economy.

About Trump University: Trump University, an online educational institution, has been teaching its thriving community of members everything from real estate investing, marketing, entrepreneurship skills and business planning, to management, wealth creation, and many other subject matters that appeal to aspiring entrepreneurs and business professionals.

SBA's participation in this cosponsorship does not constitute an express or implied endorsement of the views, opinions, products or services of any cosponsor or other person or entity. All SBA programs, services and cosponsored activities are extended to the public on a nondiscriminatory basis. Cosponsorship Authorization #07-7630-02.

U.S. Small Business Administration— News Release --

RContact: Dennis Byrne (202) 205-6567, Release Number: 07-47, Release Date: July 25, 2007

Internet Address: <http://www.sba.gov/news>

New SBA Rules Will Increase Access To Bonds for Small and Emerging Businesses

Industry Applauds Changes in SBA's Surety Bond Guarantee Program

WASHINGTON - The U.S. Small Business Administration has taken a number of steps to reinvigorate its Surety Bond Guarantee Program and make it easier for small businesses to obtain bonds.

The new rules published in the Federal Register establish a more flexible pricing structure, allowing Preferred Surety Bond Sureties to charge current state rates rather than being locked into rates that, set under and required by the former regulations, had become outdated and unwieldy over time.

"The big winners," said Steve Preston, Administrator, U.S. Small Business Administration (SBA), "are the small and emerging contractors who need access to surety bonds so they can bid on public construction projects.

These changes will support small and emerging businesses nationwide, particularly construction contractors in the devastated Gulf Coast region and other disaster stricken areas around the U.S."

Corporate surety bonds protect the project owner against financial loss, and in the case of public construction projects, protect taxpayer dollars should the contractor default.

The new rules, published September 26, 2006 in the Federal Register, were designed to improve operation of the agency's surety bond guarantee program and make it easier for sureties and small business concerns to participate.

The new rules reduce the frequency of audits previously required of Preferred Surety Bond (PSB) Sureties; obligate SBA to guarantee 90 percent of the loss incurred by a prior approval surety on bonds issued on Behalf of small businesses owned and controlled by veterans, and Service-disabled veterans; impose a 60-day deadline for the submission of surety fees to SBA; allow PSB sureties to charge premiums in accordance with applicable state ceilings; delete an existing reference to the expiration of the PSB Program; and allow affiliates of a PSB Surety to participate in the prior approval program.

This rule takes effect July 25, 2007. Industry associations have commended SBA for promulgating the rule and SBA looks forward to encouraging sureties and agents to actively participate in the program.

[Through the Surety Bond Guarantee Program, SBA guarantees bid, payment and performance bonds on contracts up to \\$2 million in value.](#)

[SBA also announced it is nearing completion of a new electronic bond application process.](#) Small businesses and surety companies participating in the SBA prior approval program will be able to transmit application forms electronically to help expedite review and approval processes. In the past year SBA re-engineered the claims reimbursement process to shorten the cycle time between submission of a claim for reimbursement by a surety company and payment by the government.

[SBA assistance in locating a participating surety company or agent and completing application forms is available online.](#) For more information on SBA's Surety Bond Guarantee Program, go online to <http://www.sba.gov/osg/> for a list of area office contacts and SBA offices near your business or call 1-800-U ASK SBA.

The complete Final Rule for changes to the SBA Surety Bond Guarantee Program can be found in the Federal Register at

<http://frwebgate6.access.gpo.gov/cgi-bin/waisgate.cgi?WAIIdocID=376514250839+0+0+0&WAIAction=retrieve>

SALT LAKE CITY DEPARTMENT OF AIRPORTS
CONTRACTING OPPORTUNITIES
August 1 thru December 2007

The following information is provided to the public to assist individuals interested in doing business with Salt Lake City Department of Airports. The information is subject to change or be cancelled at the sole discretion of Salt Lake City Department of Airports

Construction Projects: (For more information call our engineering office at 801-575-2902.)

1. Concourse Apron Rehabilitation Project:

This is a remove and replace concrete project. It is scheduled to be bid in November of 2007. Construction will begin in the spring of 2008. Federal funds will probably be used to assist in funding this project.

2. Customs Facility Remodel Project, Phase 1

It is scheduled to bid in mid to late August 2007. The work is interior remodeling which will require demolition, extensive remodeling of the existing facility including plumbing, mechanical and electrical. The trades needed will include: demolition of suspended floor slab, general demolition, general carpentry, finish carpentry, flooring, storefront systems installation, suspended ceiling, electrical, specialty electrical related to intercom and cctv installations. The equipment and furnishings will include millwork and installation of prison type furnishings.

Consulting and Professional Services Contracts: (For more information call our contracting officer at 801-575-2978.)

1. Parking Management Services
2. Light Rail Consultant
3. Rental Car Consultant
4. Public Opinion Survey Services
5. IT Consultant

Some of these contracts may be bid in the near future. Contact our contracting office for up-to-date bid dates.



Goods and Services Purchased

The Disadvantaged Business Enterprise Program, administered by the Salt Lake City Department of Airports, is seeking businesses to provide goods and services purchased by car rental groups. To learn more, call Paul Marshall at (801) 575-2945

Goods and Services Include:

Automobiles

Automotive: Equipment, Parts, body repair, reconditioning, towing services

Building Maintenance Products

Bus Decals

Bus Parts

Cabinetry (counter and back wall modules)

Car Wash Equipment Supplies

Cleaning Equipment and Services

Displays (counter, wall, brochure racks, express check-in)

Disposable Paper Products

Electrical

Fence Repairs

Floor Covering

Fuses

Glass replacement and repair

Janitorial Services and Supplies

Landscaping Services

Lubricants: Motor oil (annual bid)

Painting

Pest Control

Petroleum Products: Annual bid for gasoline/diesel

Plumbing

Security Guard Services

Signage

Tires—National Account Distributors

Uniform Cleaning Services

Vehicle Transport Services

Wall Coverings

Windshield Fluid



BID ON UDOT PROJECTS

UDOT has an electronic bidding process (EBS) and there are numerous projects bidding each week. Prime contractors are required to use the EBS system to submit their bid. Subcontractors submit sub-bids to prime bidding contractors via fax. Prime bidders can sign up for EBS training on the 'Bid on Projects' web page.

For help on bidding as a DBE Subcontractor, view the slideshow on UDOT's Civil Rights web page. www.udot.utah.gov click on Civil Rights under Quick Links (left)

UDOT projects for bid are listed on UDOT's web page: www.udot.utah.gov
Click on: Inside UDOT Tab, Project Development, Construction, Bid Letting, Bid on Projects.

Scroll down. Each project for bid is listed in its own box.

Also located within each box:

[View Notice to Contractors](#), [View Bid Items](#), [Plan Sets](#), [Planholder\(s\) List](#),
[Project Specifications](#), [Addendas](#), etc.

Plan Sets can be viewed on line.

In order to print Plan Sets you must Log In as an Authorized User by clicking one of the "Login for Bidders" buttons.

For best results Online Plan Sets should be viewed with Internet Explorer.

SUBSCRIBE TO UDOT'S E-MAIL LISTS FOR BID NOTIFICATIONS:

- [Consultant Services Updates](#)
- [Engineering Conference Updates](#)
- [Standards Updates](#)
- [Transportation Commission Updates](#)
- [Bid and Itemized Notices for Contractors](#)
- [Research Updates](#)
- [Local Government Updates](#)



Federal Transit Authority (FTA) (Section 49 U.S.C. 5311) Receives Federal Funds at UDOT

Opportunities for DBE's are available for participants willing to perform small projects in rural communities. Section 5311, Rural Public Transportation Program, provides funds for operating expenses (when exceeding the threshold of \$250,000 combined for all sub-recipients set by FTA) and capital purchase expenses related to public transportation in Utah's rural and small urban areas. The availability of these DBE opportunities is dependent upon local sub-recipients, which these funds are awarded to, and how they want to perform a specific project. Sometimes a project will require an outside contractor to perform the labor for a specific task that cannot be done by sub-recipients maintenance personnel. Should this be the case, a project will then be advertised by the sub-recipient to influence and invite interested parties in a bidding process in the performance of such project.

Below is a listing of section 5311 sub-recipients who will receive funding for fiscal year 2007-2008.

Cache Valley Transit District. 754 West 600 North Logan Utah 84321 Contact person: Todd Beutler	Park City Transit 1053 Iron Horse Dr. Park City, UT 84060 Contact: Eric Nasset	Cedar Area Transportation Services 716 North Airport Road Cedar City, Utah 84720 Contact person: Rick Holman
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The FTA DBE Goal for fiscal year 2007-2008 was published in newspapers selected from different geographical areas throughout the state that has populations with major impact to section 5311 program functions.

Notice to Public: Request for Comments Disadvantaged Business Enterprise (DBE) Goals.

Pursuant to CFR 49 Part 26, the Utah Department of Transportation (UDOT) has developed a proposed Disadvantaged Business Enterprise (DBE) Goal in its Federal-aid Transportation Programs. UDOT has established a 45-day comment period. Comments must be in writing and must be received no later than August 13, 2007. Proposed DBE goals have been established for the year 2008, which narrowly tailors the DBE goals to the local market. The goal setting procedures and calculations are a part of the proposed DBE program information. The proposed overall DBE goal for Federal Transit Administration (FTA) funded projects is: 0.0%. The anticipated race conscious DBE goal is 0.0%. The anticipated race neutral portion of the DBE goal is 0.0%.

*The proposed DBE goals will become effective October 1, 2007 and will continue until September 30, 2008. The DBE goals will be recalculated annually. Comments are requested on the DBE goal setting procedures and the proposed DBE goal. The DBE goal setting procedures may be viewed and discussed at the Utah Department of Transportation, Office of the Civil Rights Section, at 4501 South 2700 West, Salt Lake City, Utah between the hours of 8:00 a.m. and 5:00 p.m. Monday-Friday. A copy of the goal setting procedures may be obtained by writing: Utah Department of Transportation, Civil Rights Section 4501 South 2700 West, Box 141520, Salt Lake City, Utah **84114-1520, or by call (801 965-4495).***

For information on FTA opportunities at UDOT contact: Tumau Lauulu (801) 964-4591
http://www.fta.dot.gov/funding/grants/grants_financing_3555.html



Makin' tracks at UTA!

Yep, get your ticket and get ready to ride the train / bus that's coming this way! In this issue:

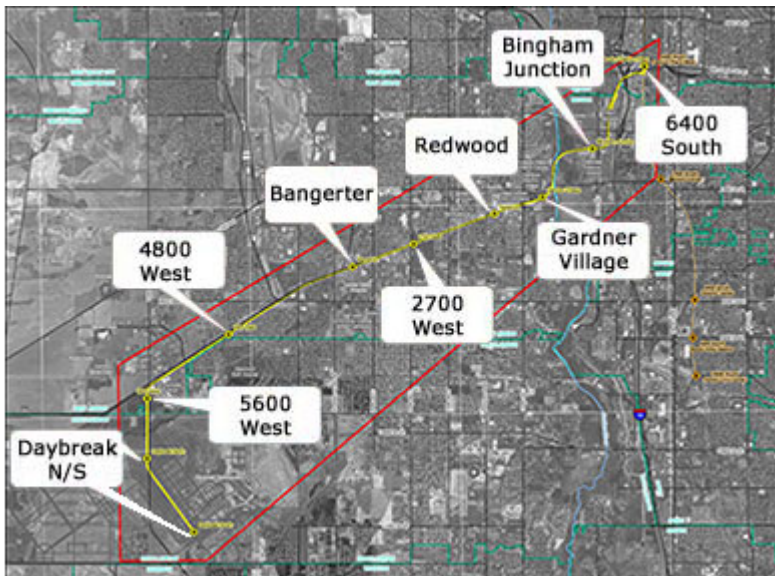
- Current RFP's
- Upcoming projects
- DBE participation versus goals

Recently, Utah Transit Authority released information on our 2015 Transportation plan. This plan lists the various projects that UTA will construct by the year 2015 to meet the needs of the Wasatch Front population before 2030.

This includes Light Rail Transit (LRT) extensions, Bus Rapid Transit (BRT) implementations, Commuter Rail enhancements and Intermodal Hubs being constructed. Basically, UTA is having a design and construct party, to the tune of \$2.85 billion, and you are invited! Several projects are funded in part by the US Department of Transportation, of which the DBE program is applied. UTA's DBE program is not applied to projects that are funded by UTA local funds.

Currently, here's the information on upcoming federally funded projects that are on or about to be "on the street" of which several companies are recruiting DBE firms:

Mid-Jordan / Draper LRT Design-Build project: Bids are due in September.



The Mid-Jordan LRT project is a 10.1 mile LRT extension from the current North-South TRAX line. I have heard three companies are having open houses / informational meetings for DBE firms. These firms are Geneva Rock, Ames Construction and Kewiet Construction.



West Valley City Intermodal Hub: This is a building where several modes of transit / transportation meet to transfer passengers. The design bid is currently "on the street" and construction is projected to begin in October 2007.



DBE participation versus goals

On August 1st, UTA submitted its proposed overall DBE goal for fiscal year 2008 (October 1, 2007 through September 30, 2008). UTA proposes that its objective is to spend 9.4% of federal funds received for fiscal year 2008 with DBE firms certified in the State of Utah. In fiscal year 2006, UTA attained 12.7% DBE participation on a 12.2% DBE goal. This translated into \$12.1 million dollars spent with DBE firms. Currently in the middle of fiscal year 2007, UTA has spent \$6.8 million with DBE firms. This represents 5.24% towards a 10.8% overall DBE goal.



FrontRunner

Commuter Rail is called "FrontRunner" and is 75% complete. The contractor has constructed rail from North Salt Lake to just outside of Roy, Utah. Testing of the locomotives and rail cars will begin mid August. So, if you see a passenger train on the light colored rock along I-15, that's UTA's newest mode of transportation. Expected opening day in sometime in April 2008, which is six months earlier than scheduled.

Are you signed up for email alerts on upcoming bids, proposals or meetings? If you are interested, please contact me at 801 287-3537. I forward to your calls and questions,

Raymond Christy, DBE Liaison Officer
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UUCP DBE Directory on the Web!

[http://www.udot.utah.gov/download.php/
tid=198/uucp_dbe_directory.pdf](http://www.udot.utah.gov/download.php/tid=198/uucp_dbe_directory.pdf)